

Priority Area	Activity	Status
<b>Governance</b>	i. Appoint Board	i. Completed with a full complement of 7 Directors now appointed.
	ii. Establish GIA as a company	ii. Completed with all legal, financial and statutory requirements being met.
	iii. Allocate Director portfolio responsibilities	iii. To be completed when strategy completed
<b>Finance</b>	i. Establish bank account	i. Completed – not as easy as it seems with new banking regulations and requirements.
	ii. Appoint Auditor	ii. Completed with resolution of Board.
	iii. Develop process to manage NGIA and GIA finances and accounts with a consolidated approach.	iii. GIA and NGIA Directors kept informed of financial position of the entities. Accounts and reports reviewed and assessed at each Board meeting.
<b>Membership</b>	i. Develop membership form	i. Completed
	ii. Develop membership application and approval process	ii. Completed and being implemented and refined
	iii. Develop and refine member benefits	iii. In progress
	iv. Progress Trade Register to be developed for 2020	iv. Expression of interest process conducted, and service provider identified
<b>Management</b>	i. Establish and managed the IT requirements for GIA	i. Progressed and completed for most staff
	ii. Develop process to review and modify the digital platform for database and website management	ii. In progress with approach developed to identify and select the best digital platform for GIA
	iii. Review human resource requirements	iii. Initial staff maintained from NGIA and new staff recruited as required. To be reassessed following strategy development to determine staff requirements.
	iv. GIA Trademarks	iv. Trademark applications submitted.
	v. Review GIA policies and procedures	v. In progress and on-going as required.
	vi. Communicate activities to members and stakeholders	vi. Bimonthly e-news letters sent to members and stakeholders.
<b>Strategy</b>	i. Plan and organise strategic planning workshop to develop the strategy for GIA for 2020-2012	i. Progressing with 50 industry representatives confirmed to attend with workshop to be conducted on 29/30 October.
	ii. Draft strategy for GIA	ii. To be available on 13 November – day 97 of 100-day plan
	iii. Review and provide feedback on draft strategy	iii. Workshop attendees will be provided the opportunity to review and comment and the GIA Board will meet on 20 November to discuss the draft strategy.
<b>Relationships</b>	i. Manage transition of projects and arrangement with stakeholders, including Federal Department of Agriculture, Plant Health Australia, Hort Innovation, International Association of Horticultural Producers	i. A number of activities undertaken but in progress. Aim to have completed by end of 2019.